

Aylesbury Concert Band Risk assessment for return to rehearsals



Likelihood of Occurrence	High (probable)	MEDIUM	HIGH	HIGH
	Medium (possible)	LOW	MEDIUM	HIGH
	Low (remote)	LOW	LOW	MEDIUM
Risk Assessment Matrix		Minor (casues physcal or emotional discomfort)	Severe (causes physical injury, or illness requiring first aid)	Major (causes major physical injury, harm or ill-health)
		Likely Impact		

The Risk Assessment Matrix is used to assess risks before and after control measures are applied. The objective is to remove all HIGH risks and to reduce all other risks to an acceptable level.

Area for concern	Prior Risk Rating H/M/L	Risk Control Measures	By who?	By when?	Post Risk Rating H/M/L	In place? Yes/No
Situational Awareness		<ul style="list-style-type: none"> <li>Weekly monitoring of government advice and guidance on Covid</li> <li>Weekly review of specific Covid situation relating to musicians and performing arts</li> </ul> <a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts</a> <a href="https://www.makingmusic.org.uk/resource/can-group-get-back-in-person">https://www.makingmusic.org.uk/resource/can-group-get-back-in-person</a>	<u>committee</u>	<u>ongoing</u>		

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Prevention 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend rehearsals	H	<ul style="list-style-type: none"> <li>• Action on Displaying Symptoms                             <ul style="list-style-type: none"> <li>○ Players must not attend rehearsals if they or anyone in their household have coronavirus (COVID-19) symptoms or have tested positive in the last 7 days</li> <li>○ Anyone developing those symptoms during the rehearsal is sent home and are advised to follow '<a href="#">Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>'</li> </ul> </li> <li>• Tracking &amp; Tracing                             <ul style="list-style-type: none"> <li>○ Band members will co-operate with NHS, re tracking and tracing if requested</li> </ul> </li> </ul> <p>All band members will be informed of the above before rehearsals commence</p>	Committee		L	
Prevention 2. Clean hands thoroughly more often than usual	H	<ul style="list-style-type: none"> <li>• Band members will wash their hands with soap and water or use alcohol-based sanitiser on arrival at the rehearsal venue</li> <li>• They will also wash their hands or use alcohol based sanitiser regularly e.g. on return from breaks</li> </ul>	All players	Ongoing	L	
Prevention 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	H	<p><a href="https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2017/09/catch-bin-kill.pdf">https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2017/09/catch-bin-kill.pdf</a></p> <ul style="list-style-type: none"> <li>• Band members should bring tissues to rehearsals and anti bacterial wipes.</li> <li>• Ensure that the venue has provided lidded bins</li> <li>• Double bagging and careful disposal of contents of waste bins to be agreed with the venue</li> </ul>	committee		L	

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Prevention 4. Ensure that the venue have enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach	<span style="color: green;">H</span>	<ul style="list-style-type: none"> <li>• Liaise with the venue to make sure that they are adhering to the guidance for cleaning non-healthcare settings   <a href="#">COVID-19: cleaning non-healthcare settings guidance.</a></li> <li>• Venue to share Risk Assessments</li> </ul>	<span style="color: green;"><u>committee</u></span>		<span style="color: green;">L</span>	
Prevention 5. Minimise contact between individuals and maintain social distancing wherever possible	<span style="color: green;">H</span>	<ul style="list-style-type: none"> <li>• Venue                             <ul style="list-style-type: none"> <li>○ Book rehearsal venue that is large enough to allow the band to socially distance</li> <li>○ Ensure that the venue used is well ventilated</li> </ul> </li> <li>• Social Distancing Regime                             <ul style="list-style-type: none"> <li>○ Is communicated to band members by emails and reminders at rehearsals</li> </ul> </li> <li>• Organisation                             <ul style="list-style-type: none"> <li>○ Staggered arrival times will be in place</li> <li>○ The band will be set up with players at least 2m apart</li> <li>○ All players will have their own music stand and music</li> <li>○ Players will bring their own stands which will be cleaned before leaving home</li> </ul> </li> </ul>	<span style="color: green;"><u>Committee</u></span>		<span style="color: green;">L</span>	

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		<ul style="list-style-type: none"> <li>○ Any music to be handed will be done at the first rehearsal (Librarian to use hand sanitiser before touching music) and after that, players are responsible for taking it home and bringing it to subsequent rehearsals</li> <li>○ If the venue doesn't allow the whole band to rehearse at the same time, a sectionals rota will be organised</li> <li>○ Refreshments will not be provided – players should bring their own</li> <li>• Circulation               <ul style="list-style-type: none"> <li>○ Arrange for circulation routes in place to minimise contact – inform band prior to first rehearsal and remind them at the beginning of the rehearsal</li> </ul> </li> <li>• Repertoire               <ul style="list-style-type: none"> <li>○ Consider repertoire using smaller forces, perhaps section specific</li> </ul> </li> </ul>				
Prevention 6. Personal protective equipment (PPE)		<ul style="list-style-type: none"> <li>• PPE               <ul style="list-style-type: none"> <li>○ Face coverings should be worn on arrival/departure from the venue and whenever moving around the rehearsal venue whilst not playing. For example when people go to use the toilets or on breaks.</li> <li>• Players will need to provide their own face coverings</li> </ul> </li> </ul>	<u>All</u>		<u>L</u>	
Response to any infection 7. Engage with the NHS Test	<u>H</u>	<ul style="list-style-type: none"> <li>• The band will co-operate with NHS Test and Trace if requested to do so</li> <li>• Band members have been advised about NHS Test and Trace and how to contact their local Public Health team <a href="https://www.gov.uk/guidance/contacts-phe-health-protection-teams">https://www.gov.uk/guidance/contacts-phe-health-protection-teams</a>, including how to               <ul style="list-style-type: none"> <li>○ book a test if they are displaying symptoms</li> <li>○ provide details of anyone displaying symptoms whom they have been in close contact with</li> <li>○ Self-isolate if they have been in close contact with anyone displaying symptoms</li> </ul> </li> </ul>	<u>committee</u>		<u>L</u>	

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and Trace process		<ul style="list-style-type: none"> <li>• The band will keep an attendance register whilst Covid19 restrictions remain in place</li> <li>• Band members who experience symptoms between rehearsals will let the Chairman know immediately by phone on 07841 158648</li> <li>• Band members will let the Chairman know immediately if they have a positive test result</li> </ul>				
Transport	H	<ul style="list-style-type: none"> <li>• Band members using public transport to attend rehearsals should refer to the safer travel guidance for passengers <a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a></li> </ul>	players			
Catering	H	<ul style="list-style-type: none"> <li>• Tea and coffee will not be provided at break times and players should bring their own refreshments                             <ul style="list-style-type: none"> <li>○ Players will not bring cake to share for celebrations such as birthdays</li> <li>○ Players will not share flasks/cups</li> </ul> </li> </ul>			L	
Prevention Wind and brass – steps that will be needed		<ul style="list-style-type: none"> <li>• Wind and brass players will be 2m apart                             <ul style="list-style-type: none"> <li>○ The number of players at a rehearsal will be limited if this is not possible within the venue – this may mean that sectional rehearsals will take place rather than full band rehearsals</li> <li>○ Wind and brass players will sit side to side and not face to face</li> <li>○ Particular care will be taken to position flute and piccolo players in a way that prevents lateral transmission</li> <li>○ Brass players will empty their instruments on to towels which they will bring themselves. These towels will be put in their instrument cases at the end of the rehearsal to take home and wash.</li> </ul> </li> </ul>	All			

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		<ul style="list-style-type: none"> <li>○ Brass players will wipe the floor beneath their towels at the end of the rehearsal using disinfectant wipes</li> <li>○ All players will supply their own disinfectant wipes to wipe down their chair and floor space after the rehearsal has finished.</li> </ul>				
Player wellbeing	<u>M</u>	<ul style="list-style-type: none"> <li>• In order to support players who are anxious about returning, there will be no expectation to return to playing if people are not comfortable doing so. All players will remain members of the band and are welcome to attend rehearsals when they feel ready with no pressure.</li> </ul>	<u>committee</u>		<u>L</u>	